



Board of Governors of the Guildhall School of Music and Drama

Date: MONDAY, 18 FEBRUARY 2019
Time: 1.45 pm
Venue: COMMITTEE ROOMS - 2ND FLOOR WEST WING, GUILDHALL

Members:

Vivienne Littlechild MBE (Chairman)	Marianne Fredericks Shreela Ghosh
Deputy John Bennett MBE (Deputy Chairman)	Gareth Higgins Michael Hoffman
Randall Anderson	Ann Holmes
Sir Andrew Burns	Jeremy Mayhew
Deputy Michael Cassidy	Graham Packham
John Chapman	Alderman William Russell
Felicity Chilton	Andy Taylor
Professor Geoffrey Crossick	Lynne Williams
Professor Maria Delgado	
Stuart Fraser	

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Lunch will be served in the Guildhall Club at 1pm
Please note that part of the meeting may be subject to audio visual recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Those items which it is proposed can be approved or noted without discussion are marked with a star (*). It is open to any Governor to request that an item be unstarred and subject to discussion. Governors may inform the Town Clerk of this request prior to the meeting, or the Chairman at the start of the meeting.

Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **PUBLIC MINUTES**

To agree the public minutes and summary of the meeting held on 19 November 2018.

For Decision
(Pages 1 - 6)

4. *** PUBLIC MINUTES OF SUB-COMMITTEE MEETINGS**

To receive the public minutes of:-

- a) the Finance & Resources Committee held on 12 November 2018; and
- b) the Audit & Risk Management Committee held on 14 November 2018.

For Information
(Pages 7 - 16)

5. *** OUTSTANDING ACTIONS**

Report of the Town Clerk.

For Information
(Pages 17 - 18)

6. *** TERMS OF REFERENCE AND DATES OF MEETINGS**

Report of Town Clerk.

For Decision
(Pages 19 - 24)

7. **SKILLS SURVEY**
Report of the Town Clerk.

For Decision
(Pages 25 - 40)
8. **VISITOR STRATEGY**
Report of the Assistant Town Clerk and Culture Mile Director.

For Information
(Pages 41 - 70)
9. **PRINCIPAL'S PUBLIC REPORT**
Report of the Principal.

For Information
(Pages 71 - 82)
10. **RESEARCH AND KNOWLEDGE EXCHANGE ANNUAL REPORT 2017/18**
Report of the Principal.

For Information
(Pages 83 - 96)
11. **BARBICAN GUILDHALL CREATIVE ALLIANCE UPDATE**
Report of the Principal.

For Information
(Pages 97 - 100)
12. **OFFICE FOR STUDENTS PREVENT RETURN**
Report of the Principal.

For Information
(Pages 101 - 106)
13. *** ACTION BETWEEN MEETINGS**
Report of the Town Clerk.

For Information
(Pages 107 - 110)
14. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**
15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

16. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non Public Agenda

17. **NON PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 19 November 2018.

For Decision
(Pages 111 - 114)

18. *** NON PUBLIC MINUTES OF SUB-COMMITTEE MEETINGS**

To receive the non-public minutes of:-

- a) the Finance & Resources Committee held on 12 November 2018; and
- b) the Audit & Risk Management Committee held on 14 November 2018.

For Information
(Pages 115 - 124)

19. **ANNUAL TRANSPARENT APPROACH TO COSTING (TRAC) RETURN REPORTING FOR ACADEMIC YEAR 2017/18**

Report of the Principal.

For Decision
(Pages 125 - 148)

20. **WAIVER REPORT: STEINWAY LEASE AGREEMENT**

Report of the Head of Music Administration, Music.

For Information
(Pages 149 - 154)

21. **ESTATES STRATEGY**

Report of the Principal.

For Information
(Pages 155 - 160)

22. **PRINCIPAL'S NON PUBLIC REPORT**

Report of the Principal.

For Information
(Pages 161 - 188)

23. **BREXIT UPDATE**

Report of the Principal.

For Information
(Pages 189 - 192)

24. **ACCESS MONITORING**

Report of the Principal.

For Information
(Pages 193 - 208)

25. *** MANAGEMENT INFORMATION DASHBOARD**

Report of the Principal.

For Information
(Pages 209 - 226)

26. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

27. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

Part 3 - Confidential Agenda

28. **CONFIDENTIAL MINUTES**

To agree the confidential minutes of the meeting held on 19 November 2018.

For Decision